

Spectator Area Marshal Job Description

Vision:

What you deliver: Safe, efficiently run spectator areas with great viewing opportunities.

How you deliver: Give Spectator Area volunteers a successful experience. Create a professional but friendly atmosphere for both volunteers and spectators.

Responsibilities:

Spectator Area Set Up

Spectator Area Operations

- Parking Control
- Crowd Control

Spectator Area Tear Down and Clean Up

Others on Your Team

Director of Spectator Area

Law Enforcement Officer(s)

EMT- Spectator Area

Spectator Area Licensed Ham Operator

Check List:

Pre Event:

Friday Late Afternoon

1. Register at Volunteer Registration table.
2. Get your event shirts, maps, etc.
3. Meet with Director of Spectator Areas to go over any last minute details.

Day of Event:

Saturday

1. Meet with your captain or Director of Spectator Areas to go over any last minute details.
2. Help transport all equipment to site with Director of Spectator Areas (family radios, pennant ribbons, stakes, signs, etc).
3. Assist erecting sponsor's banners and signs to be placed at each spectator area.
4. When the stage goes "cold" then you are to tear down the spectator area and clean up.
5. To assist on the Super Special stage at the I-10 Speedway track later in the day.

Sunday

1. Assist at the Super Special stage and help to clean up the area.

Spectator Area Set-and Operation:

1. Position parking staff and for any early bird spectators. We recommend swapping parking staff with spectator marshals per each stage.
2. Place pennant ribbon that defines the boundaries of the spectator area.
3. Set up sponsor's banners at the planned locations. Metal stakes will already be in place.
4. Test your communication net which will be FRS radios.
5. Keep in communication with other marshals during the running of the stage. Look for potential trouble areas and try to handle before small problems become larger.
6. Help take down all stakes, signs, sponsor's banners and ribbon in the vicinity of the parking and spectator area.
7. Help return all materials, equipment and banners to Equipment Manager or Director of the Spectator Area. Be particularly careful with sponsors banners (so someone does not walk off with them or we have to pay for them).